**Core-Mark (Nasdaq CORE)** [**www.core-mark.com**](http://www.core-mark.com)

Core-Mark is a Fortune 300 company that continues to grow as an industry leader in fresh and broad-line solutions to the convenience retail industry. Our reputation of empowering customers, employees, and communities has allowed us to build over $16 Billion in revenue. Through our 32 distribution centers, we offer a full range of products, programs, and solutions to customers across the U.S. and Canada.

At Core-Mark, you will discover a culture that enables you to grow, challenges you to achieve, and embraces you as family. Show us your power and come explore your opportunities with Core-Mark.

THE POWER OF ONE. **STRENGTHENED BY ALL.**

#### Position Summary:

#### This position reports to General Warehouse Manager and responsible for facility cleanliness leading a team of 5 members, assisting AIB Manager and relieving/back up duties to Operations Clerk.

#### Position Responsibilities:

* Routine inspections of facility cleanliness and following the Master cleaning schedule
* Lead a team of ≈ 5 employees
* Assisting in daily cleaning tasks as needed
* Filing of reports for Operations and AIB
* Performs all tasks in compliance with Core-Mark safety policy and OSHA requirements
* Duties that support the AIB initiative
* Ability to communicate with outside vendors
* Perform other duties as required

**Skills & Experiences:**

* Education: High school diploma or general education degree (GED); or one to three months of related experience a/o training; or equivalent combination of education and experience.
* Language: Ability to read, print, and speak simple sentences (bilingual preferred).
* Mathematical: Ability to add/subtract 2-digit numbers and multiply/divide.
* Reasoning: Ability to apply common sense understanding to carry out simple one or two step instructions.
* 2-3 Years of experience in similar position.
* Ability to utilize MS Office Products(outlook, word, excel and powerpoint)

**Physical Demands & Working Conditions:**

* Physical ability to lift, unload, and carry totes and bundles up to 30 lbs. repetitively and up to 60 lbs. occasionally, push up to 50 lbs., and move a dolly loaded with up to 250 lbs.
* Physical ability to stand, walk and bend from waist frequently.
* Physical ability to occasionally kneel, crouch, climb, or crawl.
* Exposure to a variety of environmental conditions: weather, temperature, lighting, and noise as determined by circumstances.

**Core-Mark Benefits:**

At Core-Mark, we know your power comes from your overall well-being and the well-being of your family. That’s why we offer a comprehensive benefits package that supports the health of you and your family. As a part of our family, your benefit offerings include:

* **Highly Competitive Medical, Dental, & Vision Coverage**
* **Health Savings & Flexible Spending Accounts**
* **Core-Benefits:** Life, Disability, & Employee Assistance Program all paid for by Core-Mark
* **Work/Life Balance:** Sick Leave, Vacation Time, Holidays, & Tuition Reimbursement
* **Financial Wellness:** 401(k) Plan with a 50% match on the first 6% contributed, Group Voluntary Benefits, Pet Insurance, Commuter Benefit, Employee Discounts, & Scholarship Opportunities for children of employees

*At Core-Mark we are a family. We are committed to creating an environment that embraces and enables all to reach their full potential. It is through empowering every employee to bring their full self and full power to work that makes Core-Mark collectively stronger.*

*THE POWER OF ONE.* ***STRENGTHENED BY ALL.***