**Core-Mark (Nasdaq CORE)** [**www.core-mark.com**](http://www.core-mark.com)

Core-Mark is a Fortune 300 company that continues to grow as an industry leader in fresh and broad-line solutions to the convenience retail industry. Our reputation of empowering customers, employees, and communities has allowed us to build over $16 Billion in revenue. Through our 32 distribution centers, we offer a full range of products, programs, and solutions to customers across the U.S. and Canada.

At Core-Mark, you will discover a culture that enables you to grow, challenges you to achieve, and embraces you as family. Show us your power and come explore your opportunities with Core-Mark.

THE POWER OF ONE. **STRENGTHENED BY ALL.**

#### Position Summary:

As a Transportation Supervisor, you will support all functions of the Transportation Department. You will manage drivers, routes, deliveries, maintenance, security and safety, and other transportation related functions to create direct contributions to the division and to customers’ experiences. A successful candidate will have effectively demonstrated an ability to continuously build better service, manage daily processes, and instill a culture of innovation.

#### Position Responsibilities:

* Creating and administering daily routing and truck scheduling.
* Monitoring and coordinating maintenance, fueling, and specialty needs.
* Scheduling vehicle repairs, arranging temporary vehicles, and maintaining requisite DOT reporting.
* Monitoring drivers and insuring all drivers are properly trained and possess necessary skills.
* Assisting in the coordination of driver training and testing.
* Ensuring application of safety, accident-prevention standards, methods, and procedures.
* Collaborating in the development and implementation of infrastructure and process guidelines.
* Driving efficiencies within the department and increase division performance against key metrics.
* Discovering opportunities to improve routing operations and increase back-haul revenues.
* Promoting and managing safety at all levels of the operation
* Leading and conducting performance management to foster departmental growth of personnel.
* Participating in the selection, hiring, and employee relations of department personnel.
* Completing paperwork such as: evaluations, accident/injury logs, and other reports and records.
* Assisting in the payroll process of drivers.

**Skills & Experiences:**

* High School Diploma or General Education Degree (GED).
* Minimum of 2 years of transportation experience.
* Possessing a Class A CDL preferred.
* In-depth knowledge and understanding of Department of Transportation regulations.
* Intermediate level knowledge of Microsoft office applications such as Word and Excel.
* Ability to manage routing and distribution, and logistic computer software.
* Ability to analyze, critically evaluate situations, and communicate effectively.

**Physical Demands & Working Conditions:**

* Physical ability to handle objects, tools, and/or controls.
* Physical ability to lift, unload, and carry totes and bundles up to 30 lbs. repetitively and up to 60 lbs. occasionally, push up to 50 lbs., and move a dolly loaded with up to 250 lbs.
* Physical ability to stand for a significant period of time and walk continuously on occasion through Physical ability to occasionally bend, kneel, or reach may be required on occasion.
* Exposure to a variety of environmental conditions: weather, temperature, lighting, and noise as determined by circumstances at accounts within assigned territory.

**Core-Mark Benefits:**

At Core-Mark, we know your power comes from your overall well-being and the well-being of your family. That’s why we offer a comprehensive benefits package that supports the health of you and your family. As a part of our family, your benefit offerings include:

* **Highly Competitive Medical, Dental, & Vision Coverage**
* **Health Savings & Flexible Spending Accounts**
* **Core-Benefits:** Life, Disability, & Employee Assistance Program all paid for by Core-Mark
* **Work/Life Balance:** Sick Leave, Vacation Time, Holidays, & Tuition Reimbursement
* **Financial Wellness:** 401(k) Plan with a 50% match on the first 6% contributed, Group Voluntary Benefits, Pet Insurance, Commuter Benefit, Employee Discounts, & Scholarship Opportunities for children of employees

*At Core-Mark we are a family. We are committed to creating an environment that embraces and enables all to reach their full potential. It is through empowering every employee to bring their full self and full power to work that makes Core-Mark collectively stronger.*

*THE POWER OF ONE.* ***STRENGTHENED BY ALL.***